

**Trumbull County Board of Health
Regular Meeting – September 16, 2015 – 1:30 P.M.
176 Chestnut Ave., NE – Warren, Ohio**

BOARD MEMBERS PRESENT: Marisha Agana, M.D.
Dale Appis
John “Jack” Simon, Jr.
Kathy Salapata, R.N.
John Messersmith, President Pro Tempore
Robert Biery, Jr., President

STAFF: James J. Enyeart, M.D., Health Commissioner
Frank Migliozi, MPH, REHS/RS, Deputy Health Commissioner/Dir. of Environmental Health
Sandra Swann, R.N., Director of Nursing
Jenna Amerine, MHP, CHES, Health Educator
Rodney Hedge, R.S., Public Health Inspector
Johnna Ben, Administrative Secretary

OTHERS: Robert Kokor, Legal Counsel

MINUTES

- I. The meeting was called to order and the Pledge of Allegiance was said.**
- II. Adoption of Agenda: *MOTION: 15-202* made by Mr. Messersmith, seconded by Mr. Appis to adopt the agenda as presented.**

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mr. Simon – Yes
Mrs. Salapata – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- III. Approval of Minutes: *MOTION: 15-203* made by Mr. Messersmith, seconded by Mr. Appis to approve the minutes of the August 26, 2015, regular meeting, as presented.**

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mr. Simon – Yes
Mrs. Salapata – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- IV. Health Commissioner Report:** Dr. Enyeart informed the Board that Mel Milliron was named an Action for Healthy Kids Healthy School Hero for 2015, which is a national award. Mr. Milliron was awarded for his work to fight childhood obesity and improve children’s health and readiness to learn. Mr. Milliron was also awarded \$500.00, which he donated to the health department to be used for mini-grants for schools. Girard City held a caucus meeting that Dr. Enyeart attended. Girard City will be having their first reading on amalgamation with the Trumbull County Combined Health District.
- V. Director of Nursing Report:** Mrs. Swann submitted a written report to the Board, but also reminded the Board that each member needs to obtain their CEUs, and turn in their signed statement that they have completed them.
- VI. Director of Environmental Health Report:** Mr. Migliozi provided the Board with a written report. The Ohio Department of Health continues to find cases of West Nile Virus and positive mosquito pools, and Mr. Migliozi stressed the importance of wearing protection against mosquitoes and removing standing water. Mr. Migliozi also informed the Board that, in accordance with the Workforce Development Plan and the required evaluation process for the core competencies, he has been doing “ride-alongs” with the inspectors.
- VII. Health Educator Report:** Ms. Amerine reported the following: Surveys will begin Mid-September until November for the residents living in multi-unit housing about their views and attitudes on smoke-free housing. The Bolindale Park Clean-up day was August 29, 2015, and approximately 20 residents participated in installing new swings, a bike rack and placing pee gravel under playground equipment. The 2016 Creating Healthy Communities grant application was submitted to the Ohio Department of Health, and Healthy Ohio Award applications were submitted for Warren City and Howland Township.
- VIII. Board Report:** Mr. Biery reported that Mr. Hagood, our former Board of Health member, was ill and not doing well.
- IX. New Business:** A. Authorization for Internal Posting for Director of Environmental Health Position -

MOTION: 15-204 made by Mr. Messersmith, seconded by Mr. Simon to authorize the internal positing for the Director of Environmental Health position.

Roll Call Vote:

- Dr. Agana – Yes
- Mr. Appis – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

B. Declaration of Unfit for Human Habitation – 1007 Paige Ct., Newton Falls, Federal National Mortgage Association, Owner – Not present.

MOTION: 15-205 made by Dr. Agana, seconded by Mrs. Salapata to declare the structure at 1007 Paige Ct., Newton Falls, unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 6520 Stoddard Hayes Rd., Johnston Twp., James Fuddy, Owner – Not present.

MOTION: 15-206 made by Mr. Simon, seconded by Dr. Agana, to declare the structure at 6520 Stoddard Hayes Rd., Johnston Twp., unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

D. Declaration of Unfit for Human Habitation – 810 N. River Rd., Warren Twp., Kenneth Armstrong, Owner – Not present.

MOTION: 15-207 made by Mr. Appis, seconded by Mr. Simon to declare the structure at 810 N. River Rd., Warren Twp., unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

At this time, Mr. Migliozi requested a motion to enter into a contract with Lynn, Kittinger & Noble for engineering services to review the CD&D renewal application for Lafarge. Lynn, Kittinger & Noble has reviewed the renewal application for the health department for the last two years.

MOTION: 15-208 made by Mr. Messersmith, seconded by Mr. Appis to authorize and approve entering into a contract with Lynn, Kittinger & Noble to review the 2016 CD&D renewal application for Lafarge.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- X. Executive Session: MOTION: 15-209** made by Mr. Simon, seconded by Dr. Agana to close for executive session for discussion of legal and personnel matters.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 15-210 made by Mr. Messersmith, seconded by Mr. Appis to reopen to public session.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Closed 1:54 P.M. – Reopened 3:02 P.M.)

- XI. Medical Director Contract: MOTION: 15-211** made by Mr. Messersmith, seconded by Dr. Agana to table any action regarding the Medical Director contract for 30 days.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XII. Approval of Payment of Bills: *MOTION: 15-212* made by Mr. Messersmith, seconded by Mr. Simon to approve payment of the bills as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XIII. Adjournment: *MOTION: 15-213* made by Mr. Messersmith, seconded by Mr. Appis to adjourn.

Roll Call Vote:

Dr. Agana – Yes
Mr. Appis – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Adjournment: 3:04 P.M.)

RECORDED BY:

ATTESTED BY:

Johnna Ben
Administrative Secretary
Trumbull County Combined Health District

Robert Biery, Jr.
President
Trumbull County Board of Health

For

James J. Enyeart, M.D.
Health Commissioner and Secretary
Trumbull County Board of Health